

# Dance Photography

## Step-by-Step Instructions

### INFORMATION

You will receive all the images shown under a competitor number.

The Early Bird Discount applies only for two weeks starting from the time all images are online.

The number of images from a performance may vary from dance to dance, child to child. The price remains the same.

All images will be delivered in high resolution in jpg format, image enhanced and colour corrected on one CD or DVD. You may take this CD to a local photo printer (recommended), print images yourselves, email them to friends & family, create a slideshow - the choice is yours!!

However, You MAY NOT pass the images onto businesses, the press or other commercial institutions for publication (this includes websites). This also includes your dance studio. If your dance studio wishes to use one of my images for publication, they may contact me directly.

### VIEWING

- 1) View all your images on the different days, sessions and sections.
- 2) You can use the "Search" function to look for your competitor number and all images will come up. (The number has to have three digitals.)
- 3) Decide on whether you would like to order images of just one or two dances, or whether you want to order three or more dances. This determines whether you'll be eligible for the discounted price.
- 4) The discounted price applies if you order 3 or more dances in total. This discount only applies to dancers from the same family.

### ORDERING

- 1) Go to the first image of the dancer's range of photos, for example 354-001
- 2) Enter the number "1" in the QTY box in either the normal price or the discounted price, depending on your total order
- 3) Click "Add to Cart"
- 4) If applicable, repeat this process for any other dances
- 5) When you finished your shopping, click on the SHOPPING CART on the top right hand side
- 6) You can double check whether you have ordered the correct images
- 7) Then click "Check Out"
- 8) Check that your details, e-mail and delivery address is correct
- 9) You can leave me some feedback at this point
- 10) Click "CONTINUE"
- 11) A summary page will be displayed. If all is correct, please click "Place this Order"
- 12) You have now posted your order to Dance Photography.
- 13) You should receive a confirmation by email.
- 14) Please don't be alarmed if you see the words "prints" & "images" on the order confirmation. The system is still set up for photographs, but you will receive a disk.

### PAYMENT

- 1) Once you have placed your order, you can immediately proceed to a secure credit card payment facility.
- 2) Early Bird Discount Order require immediate credit card payment.
- 3) Alternative you can transfer the money by bank or send me a cheque.
- 4) Please note, that no orders are processed until payment is received.

For further help, contact Karin Tel: 93042334 Office Hours 9-5 or email: [karin@dancephotography.com.au](mailto:karin@dancephotography.com.au)